

National Forensic Laboratory Services (NFLS) Request for Disclosure

As per laboratory policy, the request for disclosure of materials must be approved by the Crown Prosecutor.

File Information		
RCMP Laboratory File	Police Agency File #	Date package is required (30 days required)
Court Reference # (if applicable)	Court Date	Court Type (Prelim, Provincial, Supreme, etc.)
Requestor contact information		Complete mailing address for the disclosure package
Name/Title: Agency/Organization: Phone Number(s): E-mail: Entrust Encryption Enabled? ☐ Yes ☐ No		Suite/Apt. No: Street Address: City, Province: Postal Code:
NOTICE: - DISCLOSURE REQUESTS MUST BE RECEIVED A MINIMUM OF <u>30 DAYS</u> IN ADVANCE OF COURT DATE IN ORDER TO ENSURE COMPLIANCE BY THE LABORATORY. - NFLS DOES NOT HAVE CVs FOR INDIVIDUAL(S) WHO ARE NO LONGER WITH THE LABORATORY. - DISCLOSURE MATERIAL WILL BE PROVIDED VIA EMAIL. - RECEIPT OF DISCLOSURE REQUEST WILL BE ACKNOWLEDGED.		

1. Select the forensic program(s) for which disclosure is requested.

The disclosure package will consist of the Working File (e.g., case notes, analysis data, reports, certificates and other associated documents) and Curriculum Vitae (CV) of the Forensic Report/Certificate author.

- ☐ Biology Services
- ☐ Firearms and Toolmark Identification
- ☐ National Anti-Counterfeiting Bureau
- ☐ Toxicology Services
- ☐ Trace Evidence

2. Do you require a *Chain of Custody Report* outlining the movement of exhibits within NFLS? ☐ Yes ☐ No

EMAIL COMPLETED FORM TO FAC-CEJ@RCMP-GRC.GC.CA